



SHADY SHORES TOWN COUNCIL
WORKSESSION
JUNE 8, 2026; 6:00 PM
101 S.SHADY SHORES ROAD
SHADY SHORES, TX 76208

TO VIEW THE MEETING LIVE
<https://shadyshorestx.civicclerk.com/>

CALL TO ORDER

ROLL CALL

Establish a quorum.

1. Budget Work Session — Conduct a work session relative to the 2026/27 FY Budget. Topics of discussion may include the Community Events Budget; Development Services Budget and the Administrative Budget.
2. Film Friendly Texas- Conduct a worksession relative to the Town submitting the necessary documents to become a Film Friendly City.

ADJOURN

The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I, Wendy Withers, Town Administrator of the Town of Shady Shores do hereby certify that the above notice of the Regular Town Council Meeting was posted on the bulletin board at the Community Center, 101 S. Shady Shores Road, Shady Shores, Texas on 2nd Day of June 2026, at 10:00 A.M.

Wendy Withers
Wendy Withers, Town Administrator

Community Events & Keep Shady Shores Beautiful



FY 2026-2027 Budget Presentation

Town of Shady Shores, Texas


A Lakeside Community Where Life Happens

Our Community at a Glance

Shady Shores, Texas



Shady Shores is a lakeside community on Lake Lewisville in Denton County. Once known as a fishing village, today it is home to heritage trees, natural wildlife, walking paths, and the only free boat ramp on Lake Lewisville.



Why are Community Events Important?



Celebrate and Preserve Culture



Strengthening Relationships



Promote Transparency



**Encouraging Civic Engagement and
Volunteerism**

Community Events Calendar

FY 2026-2027 Planned Events



Spring Clean & Arbor Day

Annual town-wide cleanup and tree planting at Big Sandy

Spring 2027



Operation Shore to Shore

Lake Lewisville shoreline cleanup with neighboring communities

May 2027



Community Market & Chili Cook Off

Local vendors, artisans, and friendly chili competition

October 2026



Community Garage Sale

Town-wide garage sale bringing neighbors together

TBD

Keep Shady Shores Beautiful

Preserving Our Lakeside Environment



Litter Abatement

Adopt-A-Spot program empowers residents to take ownership of neighborhood areas, keeping streets and trails clean year-round.



Lake Shoreline Protection

Coordinated cleanups remove hundreds of pounds of debris from Lake Lewisville's shoreline, protecting wildlife and water quality.



Community Beautification

Tree planting, Arbor Day celebrations, and garden maintenance at Town Hall enhance our natural landscape.

Proposed Event Budget

FY 2026-2027 Community Events & KSSB Programs

Category	Description	Estimated Cost
Operation Shore to Shore	Supplies, signage, coordination with partners	\$1,500
Spring Clean & Arbor Day	Trees, tools, volunteer supplies, event setup	\$2,000
Community Market & Chili Cook Off	Venue setup, promotion, event coordination	\$1,200
Adopt-A-Spot Program	Signage, supplies, recognition materials	\$500
Community Garage Sale	Advertising, maps, signage	\$300
General KSSB Operations	Meeting costs, outreach, grant applications	\$800
Total Proposed Budget		\$6,300

* Budget figures are illustrative estimates for planning purposes. Actual allocations subject to Town Council approval.

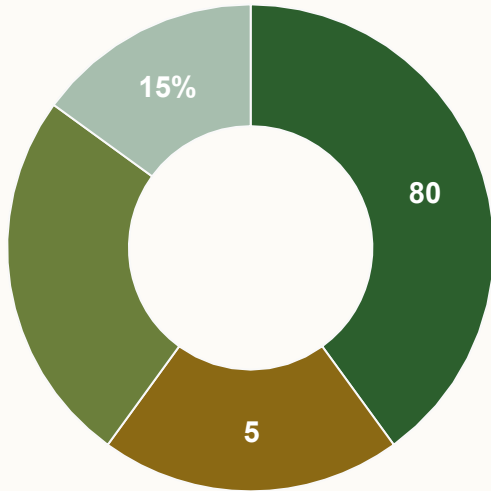
Total Community Events Budget

FY 2026-2027 Community Events & KSSB Programs

		Estimated Cost
Community Events	Supplies, signage, coordination with partners	\$5,000
Keep Shady Shores Beautiful	Keep Shady Shores Beautiful Events	\$5,000
Span	Meals on Wheels	\$2000
MHMR	Financial Support	\$2,500
Local Cooperation	Chamber Support; meetings; etc	\$3,000
Meetings and Incidentals	Meetings and incidentals	\$2,000
Staffing	Staffing	\$38,000

Total Proposed Budget ** Budget figures are illustrative estimates for planning purposes. Actual allocations subject to Town Council approval.* **\$57,500**

Revenue & Funding Sources



- Town General Fund
- Vendor Fees & Events
- Keep Texas Beautiful Grants
- Volunteer In-Kind Value

80% Town General Fund

Primary funding source from the town's annual operating budget, ensuring baseline event support.

5% Vendor Fees & Event Revenue

Registration fees from the Community Market (\$10-\$20 per vendor) directly fund KSSB programs.

Keep Texas Beautiful Grants

State-level grants through the Keep Texas Beautiful affiliate program support cleanup initiatives.

15% Volunteer In-Kind Value

Community volunteer hours represent significant value beyond the monetary budget.

Get Involved

Help Build a Beautiful Shady Shores



Volunteer

Join the Community Event Planning Committee. Meetings on the 1st Tuesday at 5:30 PM.



Adopt a Spot

Take ownership of a neighborhood area through the litter abatement program.



Attend Events

Show up, bring a neighbor, and help make our community events a success.

community.relations@shady-shores.com | 940-363-1308 | 101 S. Shady Shores Rd, TX 76208

Town of Shady Shores | A Lakeside Community Where Life Happens



Guidelines for Filming in **Shady Shores**, TX

I. Purpose

II. Town Control/Town Manager Authority

III. Permit Requirements and Fees

IV. Application Fee

V. Use of Town Equipment and Personnel

VI. Use of Town-Owned Real Estate

VII. Vehicles and Equipment

VIII. Hours of Filming

IX. Notification of Neighbors

X. Certificate of Insurance

XI. Damage to Public or Private Property XII. Hold Harmless Agreement

Revised 09-27-22

Guidelines for Filming in Shady Shores, Texas

I. PURPOSE

The Guidelines contained in this policy are intended to create a program for promoting economic development activity within **Shady Shores** and the vicinity of the Town. The following Guidelines are also intended to protect the personal and property rights of **Shady Shores**, Texas residents and businesses, and to promote the public health, safety and welfare. The Town Manager reserves the right to impose additional regulations in the interest of public health, safety and welfare, or if otherwise deemed appropriate by the Town Manager.

These Guidelines cover requests for commercial use of Town-owned property (including but not limited to streets, rights-of-way, parks, and/or public buildings), commercial use of private property which may affect adjacent public or private property, and the use of Town equipment and personnel in all types of motion picture production, including, but not limited to, feature films, television programs, commercials, music videos and corporate films.

II. TOWN CONTROL/TOWN MANAGER AUTHORITY

The Town Manager may authorize the use of any street, right-of-way, park, or public building, equipment or personnel for commercial uses in the filming or taping of movies, television programs, commercials, or training films and related activities. In conjunction with these uses, the Town Manager may require that any or all of the conditions and/or remuneration herein and as specified on the application be met as a prerequisite to that use.

The Applicant agrees that the Town of Shady Shores shall have exclusive authority to grant the Applicant the use of public streets, rights-of-way, parks and public buildings of the Town, as well as authority to regulate the hours of production and the general location of the production. The Town reserves the full and absolute right to prohibit all filming or to order cessation of filming in order to promote the public health, safety or welfare.

The Applicant shall allow Town departments (e.g., Police, Fire, Building) to inspect all structures, property, devices and equipment to be used in connection with the filming and taping, as deemed appropriate by the Town Manager.

III. PERMIT REQUIREMENTS

Before filing an application for filming in **Shady Shores**, the Office of the Town Manager must be contacted to discuss the production's specific filming requirements and the feasibility of filming in **Shady Shores, TX**.

Any commercial producer who desires to undertake a commercial production in **Shady Shores** is required to complete and return the attached application for filming to the Office of the Town Manager, within the time frames below:

- **Commercials or episodic television:** a minimum of two (2) business days prior to the commencement of filming or any substantial activity related to the project.

- **Feature films:** a minimum of five (5) business days prior to the commencement of filming or any substantial activity related to the project.

IV. APPLICATION FEE

A suggested application processing fee of \$50.00 should accompany each application for filming in **Shady Shores**.

The Town Manager may waive this fee upon proof of an organization's non-profit status or for any other reason deemed appropriate by the Town Manager.

V. USE OF TOWN EQUIPMENT AND PERSONNEL

The Applicant shall pay for all costs of any Police, Fire, Public Works, or other Town personnel assigned to the project (whether or not specifically requested by the production). Remuneration rates for the use of any Town equipment, including police cars and fire equipment, will be established on a case-by-case basis as determined by the Town Manager. The Applicant shall pay all costs in full within ten (10) days after receipt of an invoice for said costs. The Town Manager may, at his/her discretion, require an advance deposit for all costs related Town personnel and/or the use of Town equipment.

The Town Manager, in consultation with the Chief of Police and/or Fire Chief, shall have the authority to stipulate additional fire or police requirements and level of staffing for same, at any time during a film project if it is determined to be in the best interest of public health, safety and welfare, which cost shall be borne entirely by the Applicant.

Off-duty police officers and firefighters shall be paid by the production company at a rate no less than one and one-half times their hourly rate.

VI. USE OF TOWN-OWNED REAL ESTATE

The Town Manager may authorize the use of any street, right-of-way, park or public building, use of **Shady Shores**, Texas name, trademark or logo and/or use of Town equipment and/or personnel for commercial uses in motion picture production. In conjunction with these uses, the Town Manager may require that any or all of the conditions and/or remuneration as specified herein and on the application be met as a prerequisite to that use. A security or damage deposit may be required within the discretion of the Town Manager.

The Applicant shall reimburse the Town for inconveniences when using public property. Following is the rate schedule:

Activity:	Cost per calendar day:
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500
Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25
Use of Town parking lots, parking areas, and Town streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50

The Applicant acknowledges and agrees that the Town of **Shady Shores**, Texas, possesses and retains exclusive authority to grant the Applicant a revocable license for the use of its name, trademark, and logo, public streets, rights-of-way, parks and buildings of the Town as well as control over the hours of production and the general location of the production. The Town reserves the full and absolute right to prohibit all filming or to order cessation of filming activity in order to promote the public health, safety and/or welfare.

In order to leave the Town-owned property in as good condition as when received, the Applicant is responsible for and must provide professional cleaning and/or sanitation services upon completion of work, if the Town requests such cleaning and/or sanitation services at any time. Upon such a request by the Town, the Applicant must obtain approval from the Town of the Applicant's arrangements for cleaning and/or sanitation services (which will not be unreasonably withheld). The Town may require such approval before use of the Town-owned property for Production Activity begins.

VII. VEHICLES AND EQUIPMENT

The Applicant shall provide a report listing the number of vehicles and types of equipment to be used during the filming, including proposed hours of use and proposed parking locations. Such locations will need to be specifically approved by the Town Manager. On-street parking or use of public parking lots is subject to Town approval.

The use of exterior lighting, power generators, or any other noise- or light-producing equipment requires on-site approval of the Town Manager.

VIII. HOURS OF FILMING

Unless express written permission has been obtained from the Town Manager in advance, and affected property owners, tenants and residents have been notified, filming will be limited to the following hours:

Monday through Friday: 7:00 a.m. to 9:00 p.m.

Saturday, Sunday and holidays: 8:00 a.m. to 8:00 p.m.

IX. NOTIFICATION OF NEIGHBORS

The Applicant shall provide a short, written description, approved by the Town Manager, of the schedule for the proposed production to the owners, tenants and residents of each property in the affected neighborhood(s). The Applicant, or his or her designee, shall make a good faith effort to notify each owner, tenant and resident of all such property, and shall submit, as part of this application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers. Based upon this community feedback, and other appropriate factors considered by the Town Manager, the Town Manager may grant or deny the filming application.

X. CERTIFICATE OF INSURANCE

The Applicant shall attach a valid certificate of insurance, issued by a company authorized to conduct business in the state of Texas, naming the Town of **Shady Shores** and its agents, officers, elected officials, employees and assigns, as additional insured, in an amount not less than \$1,000,000 general liability, including bodily injury and property damage with a \$1,000,000 umbrella; and automobile liability (if applicable) in an amount not less than \$1,000,000 including bodily injury and property damage.

XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY

The Applicant shall pay in full, within ten (10) days of receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and restore the property to its original condition prior to the production, or to better than original condition.

XII. HOLD HARMLESS AGREEMENT

The Applicant shall sign the following Hold Harmless Agreement holding the Town harmless from any claim that may arise from their use of designated public property, right-of-way, or equipment in conjunction with the permitted use:

*I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with the directions and specifications of The Town of **Shady Shores**, Texas, and that I and my firm will indemnify and hold harmless the Town of **Shady Shores**, Texas and its elected officials, officers, servants, employees, successors, agents, departments and assigns from any and all losses, damages, expenses, costs and/or claims of every nature and kind arising out of or in connection with the filming/taping and other related activities engaged in pursuant to this Application.*

*I further certify that the information provided on this Application is true and correct to the best of my knowledge, and that I possess the authority to sign this and other contracts and agreements with the Town of **Shady Shores**, Texas on behalf of the firm.*

_____	Date: _____
<i>Signature</i>	

<i>Printed Name</i>	

<i>Title</i>	



THE TOWN OF SHADY SHORES, TX

Application for Commercial Filming

Title of Project: _____

Type of Production: _____
(feature film, television series, commercial, music video, virtual reality, etc.)

Proposed Filming Locations (attach additional pages if necessary):

Date(s) of Prep, Filming & Wrap:

Primary Contact Name: _____

Cell Phone Number: _____

Email: _____

Location Manager (if different from Primary Contact) Name: _____

Cell Phone Number: _____

Email: _____

Name of Production Company: _____

Address: _____

Town/State/Zip: _____

Web Site: _____

Has this production already been in contact with the Texas Film Commission? _____ If yes, who is your contact at the Texas Film Commission? _____

Or

Has this production already completed the Texas Film Commission's Texas Production Registration Form? _____

PRODUCTION (Attach additional sheets if necessary.)

1. Production schedule and activities, including stunts, pyrotechnics, special effects, aerial or drone photography, amplified sound or use of animals: (give dates and times, hours should include prep, holding of sets, wrap and rain dates, if potentially needed)
2. Approximate number of persons involved with the production, including cast and crew:
3. Anticipated need of Town or County personnel, equipment or property:
4. Public areas in which public access will be restricted during production:
5. Describe alterations to public property:
6. Number and type of production vehicles to be used and location(s) where vehicles will be parked:
7. Location where crew will be fed, if not at filming location:
8. Location where extras will be held, if not at filming location:
9. Please attach map of anticipated street closure(s) or other public area use.

Applicant (production company representative):

_____ Date: _____
Signature

Printed Name & Title

Application approved by Shady Shores representative:

_____ Date: _____

The "Guidelines for Filming in Shady Shores, Texas" apply to all motion picture production in Shady Shores, Texas.

The Office of the Town Manager may require the applicant to acknowledge receipt of the Guidelines prior to approving this application.

Applicant Information Form

Please complete this form and submit it with any required attachments, including a site map, proof of insurance, and any neighborhood notification materials required by the Town of Shady Shores filming guidelines.

Applicant / Production Company

Date Submitted

Primary Contact Name

Phone / Email

Project Title

Type of Production

Proposed Filming Location(s)

Prep Dates/Times

Filming Dates/Times

Wrap Dates/Times

Rain Dates (if any)

Description of Scenes / Activities

Estimated Cast/Crew Count

Number of Vehicles / Equipment

Street, Parking, or Public Area Use Requested

Special Activities (check all that apply): Stunts Pyrotechnics Drone Use Amplified Sound
] Generators Animals Other

If other, describe:

Town Services Requested (police, public works, traffic control, etc.)

Neighbor Notification Required? Yes No

If yes, date completed: _____

Method: _____

Insurance Attached? Yes No

Site Map Attached? Yes No

Applicant Signature

Printed Name / Title

Date

By signing above, the applicant certifies that the information provided is true and complete and agrees to comply with the Town of Shady Shores filming guidelines and all applicable permit conditions.