



TOWN OF SHADY SHORES
SHADY SHORES TOWN COUNCIL
REGULAR SESSION
JANUARY 8, 2024; 7:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208

MINUTES

CALL TO ORDER

Mayor Aughinbaugh called the meeting to order at 7:10 pm.

ROLL CALL

Establish a quorum.

MEMBERS PRESENT

Mayor Cindy Aughinbaugh, Councilmember, Place 5 Charles Grimes, Mayor Pro Tem
(3) Tom Newell, Councilmember, Place 2 Mike Nowels, Councilmember Place 4 Bill
Emsoff, Councilmember, Place 1 Jeff Belton

STAFF PRESENT:

Wendy Withers, Town Administrator; Amber Schuler, Municipal Court Administrator;
Katie Klein, Community Relations Admin; Richard Arvizu, Town Engineer; Jim
Shepherd, Town Attorney

**PLEDGE ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG. (HONOR THE
TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND
INDIVISIBLE.)**

PROCLAMATIONS, PRESENTATIONS AND AWARDS

There were no proclamations or awards to present

COUNCILMEMBER/COMMITTEE/STAFF REPORTS:

1. Community Relations Reports (Klein)

Community Relations Admin Katie Klein gave the community relations report.

2. Solid Waste/Municipal Court (Schuler)

Municipal Court Administrator Amber Schuler gave the Municipal Court and Solid Waste Reports for December 2023.

3. Animal Control/Code Enforcement (Belton)

Councilmember Jeff Belton gave the Animal Control and Code Enforcement reports for December 2023. More clarity on the reports, than the vague terminology that is built into the system.

4. Planning and Zoning Commission Report (Emsoff/Juve/Schuler)

Councilmember Bill Emsoff gave the Planning and Zoning Commission Report. Bill Emsoff, stated the Commission held a joint meeting with the Town Council and would be meeting again this coming Thursday to discuss the issue more.

5. Public Safety Reports (Newell)

Mayor Pro Tem Tom Newell gave the November 2023 Police report and the December 2023 Fire Department Report.

6. Town Administrators Report (Withers)

Town Administrator Wendy Withers gave the staff report for December 2023.

7. Announcements

CONSENT AGENDA

Each item listed on the consent agenda is considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A motion was made by Mayor Pro Tem Tom Newell, seconded by Councilmember, Place 2 Mike Nowels; to approve the items on the consent agenda as presented. The motion carried.

Yes: 5 - Charles Grimes, Tom Newell, Mike Nowels, Bill Emsoff, Jeff Belton

No: 0 - None

Recused: 0 - None

8. Minutes-Consider and act on approval of the minutes of the December 11, 2023, Town Council meeting.

APPROVED

9. Investment Committee Report-Consider and act on approval of the 1st Quarter 2024 Investment Committee Report.

APPROVED

10. Financial Reports-Consider and act on approval of 1st Quarter 2024 Investment Committee Reports.

APPROVED

11. Ordinance Updating Acceptable Tree Species-Consider and act on approval of an Ordinance

updating the acceptable trees to be planted on public property as well as those listed in the approved plant materials listed in the Subdivision Ordinance. **APPROVED ORDINANCE 383-01-2024**

12. Contract for Building Inspection Services-Consider and act on approval of a contract for Building Inspections and Plan Review with Build by I-Codes.

APPROVED

CITIZENS COMMENTS

This is your opportunity to comment on an item on the agenda, or any other relevant topic. If the item on the agenda you wish to comment on is set for a public hearing, please give your remarks on that item when the public hearing is opened. Speakers will be limited to three (3) minutes.

David Yocum, 414 Jones Street, addressed the Town Council regarding his concerns about the road repairs in the Historical District.

Bill Kruger 103 Cielo Lane stated that there were fireworks at the boat ramp on New Year's Eve. However, the fireworks did not bother him. Mr. Krueger stated that he felt additional streetlights were needed on Oakwood Circle @ Shady Shores Road because Oakwood Circle was very dark at night. Mr. Krueger also stated that there was a dangerous pothole on Fritz Lane.

REGULAR AGENDA ITEMS

13. Year End Update/ Strategic Plan Update-Receive a report regarding the year's accomplishments as well as an update regarding the Strategic Plan progress.

Town Administrator Wendy Withers gave a presentation regarding the year end accomplishments relative to the Goals outlined in the Strategic Plan. There was no action to be taken on this agenda item.

14. Infrastructure Report-Receive a report regarding the initial infrastructure planning and report.

Town Engineer Richard Arvizu gave a preliminary report regarding the initial infrastructure plan. The plan included proposed repairs to various streets and drainage issues in Shady Shores. At this time, the report is a draft and public input is being accepted regarding projects. The draft plan will be available on the website next week. Public input will be accepted through February 7th, 2024. There was no action taken on this agenda item.

15. Building Permit Discussion- Conduct a work session relative to building permits and town liability.

EXECUTIVE SESSION:

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes

Annotated, The Town Council may hold a closed meeting.

16. 1. Consultation with Town Attorney 551.072 (real estate) and 551.071 (legal)- Deliberation regarding real property - discussion relative to future purchase of land.

2. 551.071 Confer with the Town Attorney regarding town's legal requirements and responsibility in building code administration, permitting and enforcement.

A motion was made by Mayor Pro Tem Tom Newell, seconded by Councilmember, Place 2 Mike Nowels, to recess to Executive Session. The motion carried. The council adjourned to Executive Session at 8:49 pm.

Yes: 5 - Charles Grimes, Tom Newell, Mike Nowels, Bill Emsoff, Jeff Belton

No: 0 - None

Recused: 0 - None

A motion was made by Councilmember, Place 2 Mike Nowels, seconded by Councilmember Place 5 Charles Grimes to reconvene into Open Session. The motion carried, and the council reconvened into Open Session at 10:04 pm.

Yes: 5 - Charles Grimes, Tom Newell, Mike Nowels, Bill Emsoff, Jeff Belton

No: 0 - None

Recused: 0 - None

There was no action taken as a result of Executive Session.

FUTURE AGENDA ITEMS AND STAFF DIRECTION

ADJOURN

A motion was made by Councilmember, Place 5 Charles Grimes, seconded by Mayor Pro Tem Tom Newell, to Adjourn, The motion carried and the meeting was adjourned at 10:04 pm.

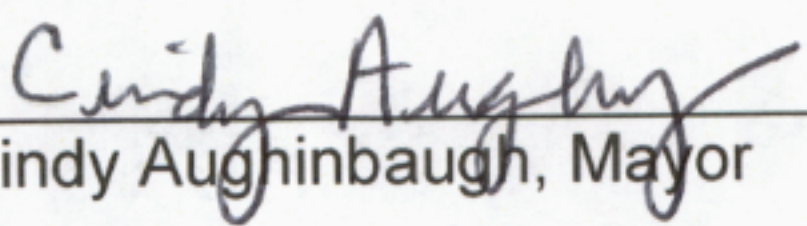
Yes: 5 - Charles Grimes, Tom Newell, Mike Nowels, Bill Emsoff, Jeff Belton

No: 0 - None

Recused: 0 - None

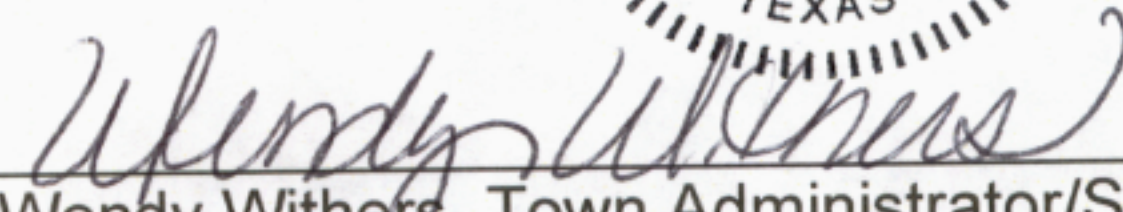
PASSED AND APPROVED THIS THE _____ DAY OF _____,
2024

APPROVED:


Cindy Aughinbaugh, Mayor

ATTEST:




Wendy Withers, Town Administrator/Secretary