



**SHADY SHORES TOWN COUNCIL
WORKSESSION**

**OCTOBER 10, 2022 6:00 PM
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

**TO VIEW THE MEETING LIVE
<https://shadyshorestx.civicclerk.com/>**

**MINUTES
MEMBERS PRESENT**

CINDY AUGHINBAUGH	MAYOR	PRESENT
TOM NEWELL	MAYOR PRO TEM	PRESENT
BILL EMSOFF	COUNCILMEMBER	PRESENT
CHARLES GRIMES	COUNCILMEMBER	PRESENT
JEFF BELTON	COUNCILMEMBER	PRESENT
MIKE NOWELS	COUNCILMEMBER	PRESENT

Staff Present: Wendy Withers, Town Administrator; Amber Schuler, Municipal Court Administrator; Katie Klein, Community Relations Admin; Jim Shepherd, Town Attorney.

CALL TO ORDER

Mayor Aughinbaugh called the meeting to order at 6:00 pm.

ROLL CALL

Establish a quorum.

Mayor Aughinbaugh called the roll, and a quorum was established for the record.

WORKSESSION ITEMS

1. Employee Handbook Updates- Conduct a worksession relative to updates to the Employee Handbook.

Town Administrator Wendy Withers distributed the updated Employee Handbook. Ms. Withers stated that councilmembers should take time to review the policy. There weren't any overall changes to employee benefits. However, there were some additions for clarification. The Handbook will be reviewed at a future council meeting.

2. TML Overview-Receive a report on the TML Conference and notable subjects for discussion.

Council members and staff attended the Texas Municipal League Conference in October. Members gave information about information received at the conference, including upcoming legislative topics and suggestions for Strategic Planning., the future of water for the state of Texas the impacts related to broadband needs and how to deal with residents in a transparent matter.

3. Website/Technology Software Updates- Receive a presentation from town staff regarding updates to the Town of Shady Shores website, and various software updates.

Community Relations Admin Katie Klein gave an update on the upcoming website, technology software updates, and application additions. Ms. Klein stated it was important to note that technology advances happened at such a quick pace that often, once updated, the technology was already out of date. The new software will work together and should be easier to update.

Technologies will include an app for the phone that will allow residents to easily access different services, such as: Permitting, Report a Concern, Code Enforcement, Solid Waste transactions. The overall goal is to develop 24/7 city hall technology where residents can make reports and request permits on their own time. Programs would begin to roll out in the next 3-6 months.

ADJOURN

The meeting was adjourned at 6:45 pm.

PASSED AND APPROVED THIS THE 14th DAY OF November, 2022

APPROVED:

Cindy Aughinbaugh
Cindy Aughinbaugh, Mayor

ATTEST:

Wendy Withers
Wendy Withers, Town Administrator

The seal of the Town of Shady Shores, Texas, is a circular emblem. It features a five-pointed star in the center, surrounded by a wreath. The words "TOWN OF SHADY SHORES" are written in a circle around the star, and "TEXAS" is written at the bottom. The seal is flanked by two small stars.