



**TOWN OF SHADY SHORES
KEEP SHADY SHORES BEAUTIFUL
REGULAR SESSION
JUNE 6, 2022; 6:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

TO VIEW THE MEETING LIVE
<https://shadyshorestx.civicclerk.com/>

AGENDA

1. CALL TO ORDER
2. ROLL CALL
 - Establish a quorum
 - a. Establish a Quorum
3. MINUTES:
 - a. Minutes- Consider and act on approval of the minutes of the April 4, 2022 Keep Shady Shores Beautiful meeting.
4. OLD BUSINESS
 - Consider and take action relative to ongoing projects and events as listed below.
 - a. Nomination of Chairperson
 - b. Master Plan For Garden-
 - Introduce Walking Path Conceptual Design
 - c. Wayfinder Signs- No Update
 - d. Arbor Day/Clean Sweep Day 2022
 - e. Clean Sweep - March 1- May 31- Close Out Event
 - f. Maddy Haney- Girl Scout Gold Project
 - g. "Parking Lot"- Ideas percolating-

- Yard of the Month Program
- Free Milkweed Program
- Mayor's Monarch Pledge
- Others?

h. Grants and Funding Sources

- Scenic City
- Bring Back the Monarchs
- Sponsorship- Memorial- Interactive Garden Pieces (Art, Benches, Musical Instruments)
- Bricks- plan a re-energize campaign
-

i. Community Events/Participation "Parking Lot" Ideas

- Tree Trails
- Take2Texas
- Caps for Benches/Tables- \$200.00 cost- declined to participate
- Bags for Benches- a program approved begins April 1st.

j. Keep Texas Beautiful Affiliate Requirements

k. Butterfly Garden Signs

5. NEW BUSINESS

Discuss any new projects to be considered at the next monthly meeting

- Corp of Engineers- Q and A Session
- Introduction to the "Take a Plant/Leaf a Plant" program

6. ADJOURN

The Keep Shady Shores Beautiful Agenda was posted in accordance with Texas Open Meetings Act on _____, _____, _____ at ____:____, ____M.

Wendy Withers, Town Secretary



**KEEP SHADY SHORES BEAUTIFUL
APRIL 4, 2022; 6:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

MINUTES

MEMBERS PRESENT

Bill Krueger	Committee Member	Present
Karen Thomas	Committee Member	Present
Juli Bartley	Committee Member	Present
Amy Whiting	Committee Member	Present
Patricia Nelson	Committee Member	Absent

Staff Present: Katie Klein, Community Relations Admin; Wendy Withers, Town Administrator

1. CALL TO ORDER

Katie Klein called the meeting to order at 6:02 pm.

2. ROLL CALL

Establish a quorum

Katie Klein called the roll and a quorum was established for the record.

3. MINUTES:

a. Consider and act on the minutes of March 2022 Keep Shady Shores Beautiful

Bill Krueger made a motion to approve the minutes of the March 2022 Keep Shady Shores Beautiful Meeting. Karen Thomas seconded the motion.

Discussion: None

Ayes: Krueger, Thomas, Whiting

Nays: None

The motion passed unanimously.

4. OLD BUSINESS

Consider and take action relative to ongoing projects and events as listed below.

a. Tree City Review Growth Award Activities

Discussion of Tree City Growth ideas.

b. Master Plan For Garden-

- How to incorporate Free Little Library/Olive's Garden

Met with the Landscaper recommended by the Town Engineer, to do measurements for the walking path and how to do.

c. Wayfinder Signs

Wayfinding signs, \$40 a sign from Carrollton, the black decorative pole is a sleeve that comes down, it's a sleeve that comes down over the regular poles. How to beef up the fundraising? Ask for funds to see what happens.

d. Arbor Day/Clean Sweep Day 2022

- Vendors/Tables signed up to date
 - Roll off from Republic
 - Donate2Impact
 - Computer Crusher
 - Magic Shred
 - Lake Cities Run/Walk Group- will use one table from TOSS
 - Lake Cities Library
 - Roots Lawn Care- planting and possible tree tagging
 - ToSS KSSB Table- what do we want to promote? (Monarch seeds)
 - Boy Scouts/Girl Scouts
 - CORP
 - Swag from CoServe and OnCOR
- Volunteer Need
 - Computer Crusher- help place items in the truck- boy scouts
- Need to order signage for Butterfly Garden- accepting bids

Katie Klein went over the map for the Arbor Day events,

Donate to Impact- Whatever they pick up from the town, they will donate a monetary amount back to us toward the butterfly garden.

Magic Shred. They will take the documents to shred, they won't be shredding the documents on site.

The front entrance is at the 4-way stop, someone is positioned there to give directions to everyone.

Computer Crusher- e waste, boy scouts will volunteer and help put stuff on the truck.

Town of Shady Shores Table,- Adopt a spot, monarch seeds, tree tagging

Coffee- will pass out some flyers and kid stickers, swag bag bags. CoServ is bringing some swag; ONCOR will bring over swag; bags with Swag in them. Swag, brown paper bags with handles so that everything can fit in there.

Corps of Engineers- will host a table to talk about trails. No official Corp Trails in Shady Shores.

Roots Lawn Care will have a booth and will do a native plant demonstration at 10:00 am.

There won't be a tire collection this time.

Lake Cities Library- Book Recycle

Lake Cities Gazebo-

e. Clean Sweep - March 1- May 31

- We are asking the community (individuals or groups) to organize their own clean-ups around town.
- Those contributing will need to fill out a Collection Form on the Website

f. Maddy Haney- Girl Scout Gold Project

g. "Parking Lot"- Ideas percolating

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h. Grants and Funding Sources

- Scenic City
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i. Community Events/Participation "Parking Lot" Ideas

- Tree Trails
- Take2Texas
- Caps for Benches/Tables- \$200.00 cost- declined to participate
- Bags for Benches- a program approved begins April 1st.

This program has been very successful so far. There are additional bags that are being stored in the garage. Staff has reached out to Winco and verified that they will accept our bags for recycling.

j. Keep Texas Beautiful Affiliate Requirements

5. NEW BUSINESS

Discuss any new projects to be considered at the next monthly meeting

Bill Krueger reported on some of the items necessary for establishing a purple martin house. Questions regarding the following were discussed:

- Funding
- How to pay for it
- Plan and organize the care of it.

The possibility of a tree tagging program was discussed. The program shows a commitment to tree preservation and replacement. There are several issues that would need to be in place before beginning the program among those would be establishing the right of ways for various roads in the Town of Shady Shores.

6. ADJOURN

The meeting was adjourned at 7:07 pm.

PASSED AND APPROVED THIS THE _____ DAY OF _____, 2022.

Katie Klein, Communications Administrator



AGENDA MEMORANDUM

DATE: June 6, 2022
TO: Keep Shady Shores Beautiful
FROM: Katie Klein, Administrative
SUBJECT: Nomination of Chairperson

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Consider and take action for the installation of the committee chairperson

ATTACHMENTS/SUPPORTING DOCUMENTATION:

None

REVIEWED BY:



the

SignChef

.com

TheSignChef.com

1.800.899.6272

7360 Cross County Rd

N. Charleston, SC 29418-8473

Prepared For

Contact: Katie Klein

Organization: Shady Shores

Quote Status: Active

Representative: Crystal Thompson

Email: crystal@thesignchef.com

Quote

125344

Date: 4/5/22



*** CLICK IMAGE TO ENLARGE ***

Description:

18" x 24" x 2" Double-sided Carved and Painted HDU

- Dimensionally Carved and Painted in Color
- Choice of Smooth or Sandblast Texture Lowered Background
- Eye-Lags in top edge for hanging
- Includes standard ground delivery

Single-Sided 24" H x 36" W 1 1/2 inch HDU

Durability: Premium Finish - Triple Coated Enamel

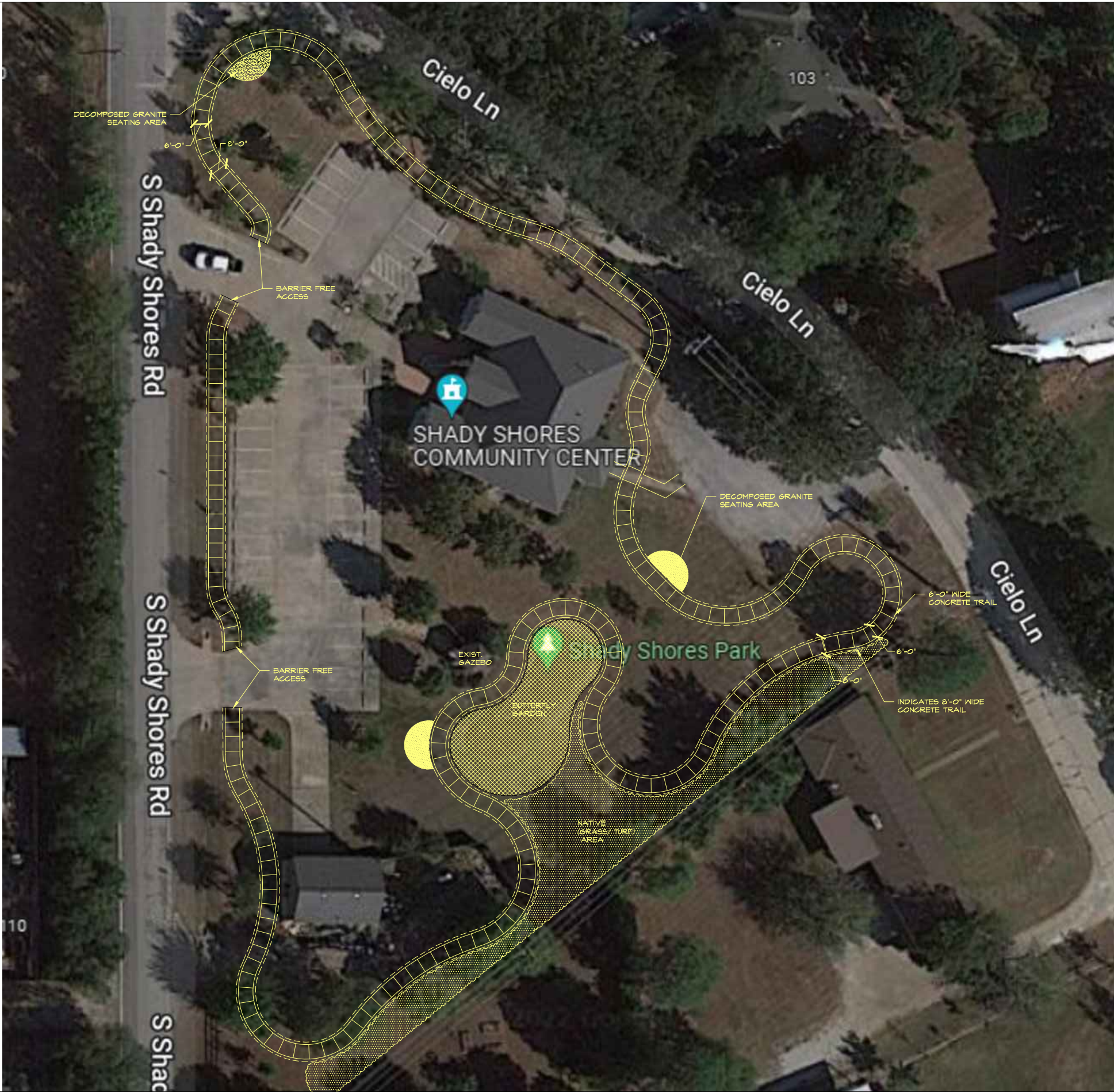
Material Finishing: Venetian Grain

Quantity: 1

Price Ea: \$1,263.00

Item Total: \$1,263.00

Total: \$1,263.00



BUDGET		
6' CONCRETE TRAIL		\$41,342.00
1,312 LINEAR FEET (+/- 1/4 MILE)		
8,232 SQUARE FEET		
8' CONCRETE TRAIL		\$65,856.00
1,312 LINEAR FEET (+/- 1/4 MILE)		
10,916 SQUARE FEET		
DECOMPOSED GRANITE SITTING AREAS		
3 - 16'0 SQ. FEET	\$450.00 EA	\$2,250.00
3 - BENCH	\$750.00 EA	\$2,250.00
3 - SHADE COVER	\$5,000.00 EA	\$15,000.00

****WARNING****
EXISTING UNDERGROUND UTILITIES. FIELD
VERIFY LOCATION PRIOR TO CONSTRUCTION
OR EXCAVATION.

ACCESSIBILITY GENERAL NOTES

1. ALL ACCESSIBLE ROUTES AND RAMPS SHALL CONFORM TO THE TEXAS ACCESSIBILITY STANDARDS (T.A.S.)
2. PUBLIC ACCESSIBLE ROUTES SHALL NOT HAVE A RUNNING SLOPE GREATER THAN 1:20 AND CROSS SLOPE GREATER THAN 1:50.
3. RAMPS SHALL NOT HAVE A RUNNING SLOPE GREATER THAN 1:12 AND A CROSS SLOPE GREATER THAN 1:50.
4. HANDRAILS WILL BE REQUIRED IF RAMP IS LONGER THAN 12 INCHES WITH A MAXIMUM RUNNING SLOPE OF 1:12.

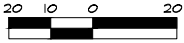
STUDIO 13
DESIGN GROUP

Studio 13 Design Group, PLLC.
386 W. Main Street
Lewisville, Texas 75057
469-633-1900
TBAE Firm #BR643

THESE DOCUMENTS ARE
FOR INTERIM REVIEW
ONLY AND NOT INTENDED
FOR CONSTRUCTION OR
BIDDING PURPOSES.

Submittal 8-2-2021


NORTH


1" = 20' - 0"

Bar is one inch on original
drawing. If not one inch on this
sheet, adjust scale as necessary.

One Inch

LANDSCAPE AND SCREENING

Hardscape Layout
Shady Shores City Hall
City of Shady Shores, Denton County, Texas

PLAN REVIEW REVISIONS	BY	DATE

PROJECT	CSS001
SHEET	HS1



Town of Shady Shores
Community Relations Department
After Action Report

Name of Event:

Date of Event:

Name:

Responsibility to Event:

List or Describe what you thought was successful or worked well in the area you were responsible for or involved in:

List or describe what you thought was NOT successful or did not work well in the areas you were responsible for or involved in:

List your actions/recommendations for improvement for future events for the area you were responsible for or involved in:

List or describe what you thought was successful or observed working the event as a whole.



Town of Shady Shores
Community Relations Department
After Action Report

Name of Event:

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Responsibility to Event:

List or Describe what you thought was successful or worked well in the area you were responsible for or involved in:

List or describe what you thought was NOT successful or did not work well in the areas you were responsible for or involved in:

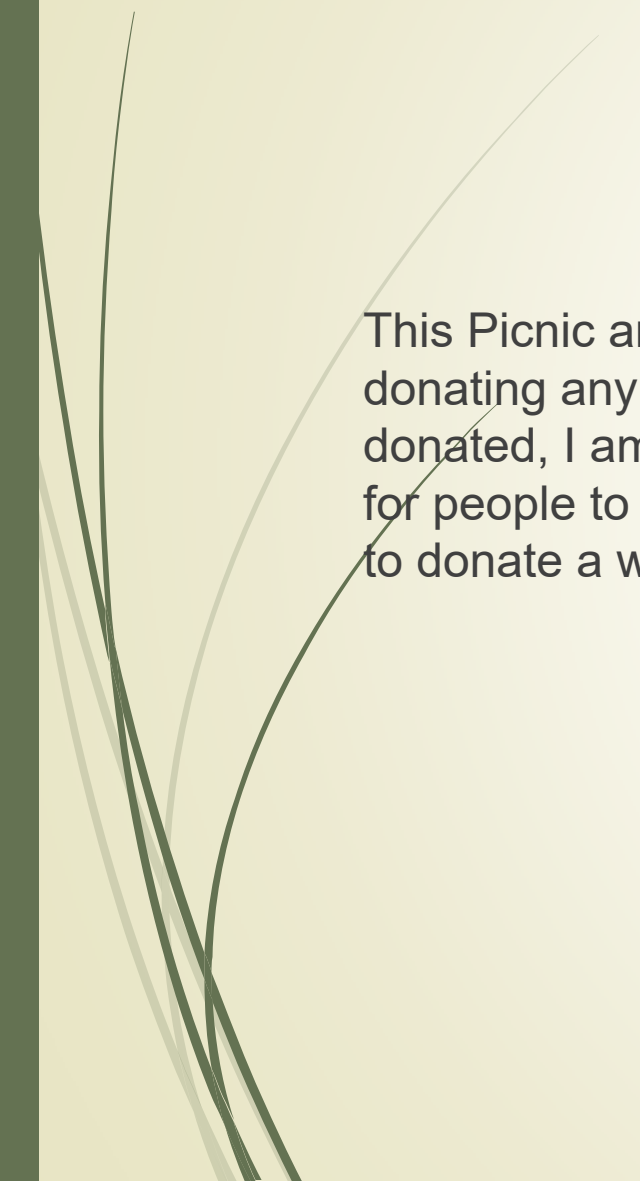
List your actions/recommendations for improvement for future events for the area you were responsible for or involved in:

List or describe what you thought was successful or observed working the event as a whole.



Picnic Area

Maddison Haney



This Picnic area would be of no cost to you or the city, unless you would like to help by donating any of these pieces. All tables and benches for this picnic area would be donated, I am currently working with Katie and Wendy on setting up a donation area for people to give monetary donations to the city for this picnic area if they are unable to donate a whole table or bench.

Location

 = Picnic table

 = Park Benches

- There will be a community picnic area at town hall, that will have 3 small picnic tables as well as some large outdoor games. These games would be things such as tetherball and ring swing. There will also be some park benches.



Donation Bench Options

Uline



This bench has a glossy weather resistant powder coating and is made of durable steel bars. It also has predrilled mounting holes for easy surface mounting. This bench is 71" X 26" X 32"

Global Industrial



This bench is 48" x 26-3/4"W x 30-7/8"H. It has a powder coated frame and slats resist rust and corrosion and the back is slightly angled. The bench is also completely welded and will be shipped fully assembled. It also mounts on the surface so that it can be easily moved.

OCC Outdoors



This bench is heavy duty and comes fully assembled. It has predrilled holes to allow for easy ground mounting, which also allows it to be moved easily if necessary. It has a durable powder coat paint. This bench is 48"L X 34"H X 24" Deep

Donation Table Options

Global Industrial



This table has a powder coated finish to help against weathering. It has a surface mounting so that it can be easily moved. The tabletop dimensions 46"L x 46"W, the bench dimensions are 38-5/16"L x 11-13/16"W x 16-1/2"H, and the overall dimensions are 82-5/8"L x 82-5/8"W x 29-1/4"H

Uline



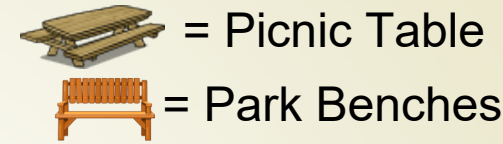
This table has a thermoplastic coating so that is weather resistant and won't rust. 9 gauge expanded metal with 2" black steel frame. The dimensions for this table are 80" X 80" X 31"

Global Industrial



This table has a surface mounting so it can easily be moved. It is an expanded metal design and is made from steel. This table also has a thermoplastic coating. The dimensions of this table are 62" X 29 1/2" X 48"

Location 2



- ❖ I am currently working with the core to try to also get some picnic tables and park benches put down near the boat docks.



Donation Bench Options

Global Industrial



This bench has a strong resilience against the elements, stays cool to the touch, has surface mounting locations, has a thermoplastic finish, and is made of steel. The dimensions of this table are 24" X 72" X 33"

Tool Fetch



This bench is built to last, is constructed of expanded metal, it is finished to endure the elements, the seat is coated with a rugged thermoplastic layer that is durable.

AAA State of Play



This bench is made of steel with a thermoplastic coating to help prevent weathering on the bench. The bench is 6ft long.

Donation Table Options

Global Industrial



This table has a mounting location on the surface, the material that it is made from is steel, it has a thermoplastic coating, and it is an expanded metal design. The dimensions of this table are 62" X 72" X 29 ½".

Uline



This table has a thermoplastic coating to withstand the weather and helps prevent rust. It is made of steel. The dimensions for this table are 72" X 61" X 31"

The Park and Facilities



This table is 6ft long, is heavy duty, is made of steel, and has a thermoplastic coating to help prevent weathering.



Thank you for your time and support.



AGENDA MEMORANDUM

DATE: June 6, 2022
TO: Keep Shady Shores Beautiful
FROM: Katie Klein, Administrative
SUBJECT: Butterfly Garden Signs

BACKGROUND/INFORMATION:

Approve the order of the Butterfly Garden Sign. Two options are proposed.

1. Round Sign, with stakes on the ground
2. Round Sign that would hang on a post (pictured hanging on a wall)

Either Artist would personalize the sign:

Top: Life Grows Here

Bottom: Est 2021

The public/committee/council picked the name of the Butterfly Garden through the 2021 Art Contest.

FINANCIAL IMPLICATIONS:

Option one: 59.96 plus shipping

Option two: 45.00 plus shipping

RECOMMENDATION/ACTION DESIRED:

Consider and act to purchase an identifying sign for the Butterfly Garden.

ATTACHMENTS/SUPPORTING DOCUMENTATION:

1. Butterfly Garden Stake Sign Personalized Metal Sign Garden _ Etsy
2. Custom Butterfly Address Sign Custom Metal Name Sign _ Etsy

REVIEWED BY:



Back to search results



ModernistMetalArt



203 sales | ★★★★★

Butterfly Garden Stake Sign, Personalized Metal Sign, Garden Sign Board, Metal Art, Attractive Garden Plate, Custom Metal Garden Sign

\$59.96+

~~\$79.95+~~

✓ In stock

You save \$19.99 (25%)

Pay in 4 installments of \$14.99. **Klarna.** [Learn more](#)

Primary color

Select a color

Size

Select a size

Etsy

≡

Search for anything

🔍

Sign in



Back to search results



ClineDesignCreations



 **Star Seller**
4,509 sales | ★★★★★

Custom Butterfly Address Sign, Custom Metal Name Sign, Butterfly Sign, Monarch Sign, Personalized Address Sign, Personalized Butterfly Sign

\$45.00+

✓ In stock
Diameter

Select a diameter



AGENDA MEMORANDUM

DATE: June 6, 2022
TO: Keep Shady Shores Beautiful
FROM: Katie Klein, Administrative
SUBJECT: Corp of Engineers- Q and A Session

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/SUPPORTING DOCUMENTATION:

None

REVIEWED BY:



AGENDA MEMORANDUM

DATE: June 6, 2022
TO: Keep Shady Shores Beautiful
FROM: Katie Klein, Administrative
SUBJECT: Introduction to the "Take a Plant/Leaf a Plant" program

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/SUPPORTING DOCUMENTATION:

1. Plant Swap Proposal for KSSB (1)

REVIEWED BY:



Project Proposal

WEBSITE:

<https://www.shady-shores.com/940/Keep-Shady-Shores-Beautiful>

COMMITTEE MEMBER
RESPONSIBLE:

Juli Bartley

STAFF NAME:

Katie Klein

PROJECT NAME:

**Take a Plant,
Leaf a Plant**

PREPARED FOR:

KSSB Committee



A Quick Introduction

Project Overview

A Plant Swap is simply an event or ongoing program where fellow plant owners can come together to swap their plants.

Juli Bartley, a KSSB committee member is proposing a semi permeate plant swap program in the green space of Town Hall.

The benefits of a plant swap program: are helping the environment, learning more about gardening from others, and connecting neighbors. Plant Swap is more than about growing plants; it's about growing a community.

Rules of the Plant Swap

Bring a pest-free, beautiful plant, or two or three for trade. Plant name and care instructions must be provided.

Gently used pots, tools or other supplies are accepted- in good condition.

Potted or bare root allowed.

Everyone should trade something.



Tasks to consider

Gauge Public Interest

The committee will need to define a process by which to engage public interest in this program.

How/Where will the program area be located at Town Hall.

Other details should be considered:

Where/Who will the questions be directed to?

What will be the minimum expectation of oversight for the area be?



Cultivates learning from other green thumbs.

Promote inclusivity.

Start traditions.

Encourages wellness for the plant.



Identify in-kind Sponsors

As with everything, there is a cost. Determine what the initial cost will be and will any cost be associated with the long term upkeep of the program

Promotion

How will the program be promoted? Town Facebook page, Webpage. Will there be a Facebook Group to encourage participation? Other ideas?

Launch

Soft Launch date?

Major launch campaign strategy?

The Contract



Community Neighbors will have open access to the plan swap area. Juli Bartley will be responsible for maintaining the display area and ensuring the site is always neat, tidy, and free of dead plants or other debris.

If Juli Bartley is unable to maintain the Plant Swap area, the Town of Shady Shores staff will determine the what/if plans for the program.

The Town of Shady Shores is ultimately responsible for the Plant Swap program as long as it resides on Town Hall Campus.

Town of Shady Shores
101 S. Shady Shores Rd
Shady Shores, TX 76208

Evaluation and Support

What will the measurements for success be?

Terms & Conditions

***Dated Adopted by Keep
Shady Shores Beautiful***

Cost Analysis

Description

Amount

Marketing & Research

Everything has a cost. FB post, webpage, flyers...other places?

Supplies Needed

You can add a blurb about each point in this space.

You can add a blurb about each point in this space.

You can add a blurb about each point in this space.

Subtotal

Tax

Total
